

Application Questions

Kingston Common Futures Pilot Cycle

We're so excited you're applying for a grant from Kingston Common Futures! Congratulations, your Letter of Intent demonstrated your project is eligible for funding.

There are two more stages of the process:

1. Full Application
2. Finalists

The Full Application

The following 18 questions will help the volunteer community members who are selecting projects for funding. There are three sections:

- Section 1 asks for your Letter of Intent materials again.
- Section 2 asks for more details about your project, including a budget and a timeline. You may edit one of our templates or submit a link to a file you already have.
- Section 3 asks more questions about you/your group and your project's readiness to begin.

All applications will be reviewed by at least 3 readers and will be reviewed using this [RUBRIC](#).

SECTION 1: The Basics (Your LOI again)

1. Name of Project
2. Name of Applicant (Group/Business/Individual/Non-Profit)
 - a. Name
 - b. Type (individual, group, etc.)
3. Contact Info for applicant (one person: name, pronouns, e mail, phone)
 - a. Name
 - b. Pronouns
 - c. E mail
 - d. Phone number
4. Project summary (1-2 sentences-your already submitted LOI)
5. Grant amount requested

SECTION 2: Your Project

6. Project description (narrative): In 2-3 paragraphs, please share more about your project. What is the project? Who will it impact? What is the general timeframe?
7. Project budget:
8. Project timeline
9. How does your project support the mission of this community fund?
10. Is this a new project or an existing project?
11. How are you / your project connected to Kingston?

SECTION 3: Your Readiness to Do This Project

12. What is your experience with doing this kind of project? What about this project are you confident you can do? What are you excited to be learning?
13. What resources do you already have for this project (financial, material, community support)?
14. What has been your experience (positive or negative) accessing other forms of funding or support for your project?
15. What is your plan for sustainability if it is an ongoing project?
16. Who are your partners or collaborators? How does this project allow you to create new connections?
17. How do you define success for this project?
18. Is there anything else you think we should know in order to best consider your application?