

Letter of Intent

Kingston Common Futures Pilot Cycle

We're so excited you are applying to receive a grant from Kingston Common Futures!

Before submitting a full application, we ask that you provide a shorter "Letter of Intent".

This is a Pass/Fail process to determine whether your project is eligible for our funding before you spend more time on a full application. Each Letter of Intent or LOI will be read by two people who will answer the following questions. If an LOI is passed by either reader, you will be invited to submit a full application.

Letter of Intent (LOI) Submission Form

1. Name of Project _____

2. Name of Applicant

a. Applicant Name _____

b. Type (Group/Business/Individual/Non-Profit)

3. Contact Info for applicant (one person: name, pronouns, e mail, phone)

a. Contact Name _____

b. Pronouns _____

c. Email _____

d. Phone number _____

4. Project summary (1-2 sentences)

5. Grant amount requested (between \$5,000-\$50,000) _____